

2012-2013 VERMONT STATEWIDE DUAL ENROLLMENT PROGRAM

Memorandum of Understanding with the Agency of Education and Partner Institutions

With the 2013 passage of the Flexible Pathways bill (S.130/Act 77), the Vermont Dual Enrollment program has expanded to include up to two college courses for eligible VT high school students. The Agency of Education (AOE) has oversight of the dual enrollment program and will work with partner institutions of higher education to manage the delivery to students. Dual enrollment courses can be offered on a college campus and on site at a participating high school or regional career center. Reimbursement rates vary depending on the delivery model. See 16 V.S.A. 944(f).

High school students who are residents of the State of Vermont and publicly funded are eligible for one voucher in their junior year of high school and one voucher in their senior year of high school. This will provide one voucher per student in each fiscal year. Students must apply for a voucher for the semester they wish to enroll in a dual enrollment course. Students, who attend an independent high school and are not tuitioned there by their hometown, are not eligible for a voucher.

Vouchers will be granted on a semester by semester basis, and unused student vouchers will be voided at the end of each semester. Students must apply for a voucher whether they take a course on a college campus or take a course at their high school for college credit. Developmental/remedial courses do not qualify for VT Dual Enrollment Vouchers. Students must get approval for their participation in a dual enrollment course from their high school principal.

Partner Institution Information:

- Colleges agree to establish admissions processes and readiness measures for high school students prior to participation in dual enrollment courses.
- Colleges must report registration immediately to ensure accurate accounting and verify that revenue is available to cover the voucher.
- Colleges agree to maintain and report the status of students according to the Agency of Education requirements (including registrations, drops and withdrawals, as well as overall success rates/student grades) as a condition of reimbursement for tuition.
- The reimbursement rate is equal to the in-state tuition rate of the Community College of Vermont at the time of enrollment.
- Colleges agree to accept the tuition reimbursement rate as full payment and not accept any further supplemental tuition for these courses.
- Courses offered through the program (on campus, on-line or at the high school) must offer a college experience. The content and student expectations should not be altered from courses offered to matriculated college students.
- Colleges are required to report grades for students in dual enrollment courses to both the high school and the managing agency.
- In order to become an approved post-secondary provider/partner in the Vermont Dual

Enrollment program, colleges must be located in Vermont and accredited by the New England Association of Schools and Colleges' Commission on Institutions of Higher Education or another regional accrediting agency recognized by the U.S. Department of Education. Additionally, colleges are required to sign this MOU with the Agency of Education.

- Colleges agree to use the dual enrollment tracking system developed by the Vermont State Colleges for the purposes of awarding and monitoring vouchers. In addition, all schools must submit course information and grades to the tracking system within established timelines.

Resources

- Dual enrollment voucher application for students: <http://www.vtdualenrollment.org>